

UNITED STATES DISTRICT COURT  
for the  
Eastern District of North Carolina

**SUBPOENA TO TESTIFY BEFORE A GRAND JURY**

To: Custodian of Records  
North Carolina Board of Elections

**YOU ARE COMMANDED** to appear in this United States district court at the time, date, and place shown below to testify before the court's grand jury. When you arrive, you must remain at the court until the judge or a court officer allows you to leave.

**REQUEST FOR DOCUMENTS ONLY**

Place:	U.S. District Court, EDNC Lennon Federal Building 2 Princess Street Wilmington, NC 28401	Date and Time: September 25, 2018 at 8:00am
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You must also bring with you the following documents, electronically stored information, or objects (*blank if not applicable*):

\*\*\*\* PLEASE SEE ATTACHMENT \*\*\*\*

Date: August 31, 2018

CLERK OF COURT

*Nic Bullock*  
Signature of Clerk or Deputy Clerk

The name, address, e-mail, and telephone number of the United States attorney, or assistant United States attorney, who requests this subpoena, are:

Sebastian Kielmanovich, AUSA   
U.S. Attorney's Office, EDNC  
310 New Bern Ave., Suite 800  
Raleigh, North Carolina 27601  
(919) 856-4530

USAO # 2017R00240(2)

**PROOF OF SERVICE**

This subpoena for (*name of individual or organization*) \_\_\_\_\_  
was received by me on (*date*) \_\_\_\_\_

I served the subpoena by delivering a copy to the named person as follows: \_\_\_\_\_

\_\_\_\_\_  
on (*date*) \_\_\_\_\_ ; or

I returned the subpoena unexecuted because: \_\_\_\_\_

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

**ATTACHMENT TO SUBPOENA ISSUED TO:**

**CUSTODIAN OF RECORDS, NORTH CAROLINA BOARD OF ELECTIONS**

**DOCUMENTS REQUESTED:**

Any and all voter registration applications and/or other documents, as identified below, that were submitted to, filed by, received by, or maintained by the North Carolina State Board of Elections from January 1, 2010, through August 30, 2018, within any of the counties in North Carolina. To include, but not limited to:

1. Standard Voter Registration Application forms
2. Federal Post Card Applications (FPCA)
3. Federal Write-In-Absentee Ballots (FWAB)
4. One-Stop (Early Voting) application forms
5. Provisional Voting forms
6. N.C. Absentee Ballot Request forms
7. Any and all "Admission or Denial of Non-Citizen Return Form" that were generated by the North Carolina State Board of Elections, or were caused to be generated by the North Carolina Board of Elections, and/or the Ethics Enforcement Office.
8. Any and all Voter Registration Cancellation or Voter Revocation forms that have been generated by the North Carolina State Board of Elections, and/or the Ethics Enforcement Office.

INSTRUCTIONS FOR SUBMITTING GRAND JURY DOCUMENTS

**UNLESS OTHERWISE REQUESTED, ALL FINANCIAL RECORD REQUESTS SHOULD BE  
DELIVERED IN ELECTRONIC FORMAT**

IN LIEU OF PERSONAL APPEARANCE BEFORE THE GRAND JURY TO DELIVER THE DOCUMENTS, YOU MAY COMPLY WITH THE TERMS OF THE GRAND JURY SUBPOENA THE FOLLOWING SHIPPING PROCEDURES:

1. Mail Electronic Media: Electronic media (DVDs, CDs, flash drives, etc.) may be physically mailed to the address identified on the subpoena. The mailed media must be packaged securely by sending either 1) by a dedicated courier such as FedEx, UPS, etc., or 2) standard U.S. Postal mail. All media mailed using these methods must be shipped using a dual-container configuration. This means media must be packaged in two nested, or double wrapped, containers; e.g., an inner envelope packed within an outer shipping envelope. The recipient's name and "To be Opened by Addressee Only" should be clearly annotated on the inner envelope. When using these mailing methods, the electronic media itself does not need to be encrypted.

Special Agent Jahaira Torrens  
HSI-ICE  
140 Centrewest Court  
Cary, NC 27513

(919) 332-4166

A COPY OF THE SUBPOENA MUST BE INSERTED INSIDE THE SEALED ENVELOPE OR PACKAGE.

When the size, weight or nature of the grand jury material precludes the use of envelopes or standard packaging, the material used for packaging shall be of sufficient strength and durability to protect the information from unauthorized or accidental disclosure. Grand Jury material may be transmitted through reliable mail and courier services only if specifically requested in paper form and properly protected by following the dual-container configuration.

OR

2. In-Person Delivery: If the documents are too voluminous to securely ship following one of the procedures above, you may release the documents requested in-person to the agent serving this subpoena upon you.

If you choose to follow either of the procedures above, it will not be necessary for anyone associated with your office to physically appear before the grand jury.



**U. S. Department of Justice**

***Robert J. Higdon, Jr.***  
*United States Attorney*  
*Eastern District of North Carolina*

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*Terry Sanford Federal Building  
310 New Bern Avenue  
Suite 800  
Raleigh, North Carolina 27601-1461*

*Telephone (919) 856-4530  
Criminal FAX (919) 856-4487  
Civil FAX (919) 856-4821  
[www.usdoj.gov/usao/nce](http://www.usdoj.gov/usao/nce)*

August 31, 2018

Custodian of Records  
North Carolina Board of Elections

Re: Grand Jury Subpoena No. 2017R00240(2)

Dear Sir/Madam:

You may comply with the subpoena by personally appearing before the Grand Jury or furnishing copies (originals, if specified) of the requested materials to Special Agent Jahaira Torrens prior to the grand jury date. If you choose to mail the documents, an instruction for mailing grand jury documents is attached.

We are also requesting that you complete the Business Record Affidavit pursuant to Rule 902(11) of the Federal Rules of Evidence, as amended December 1, 2000. By submitting this affidavit with the requested documents, you may avoid the need to appear at trial to testify to the authenticity of these records.

We appreciate your cooperation in this matter.

Sincerely,

ROBERT J. HIGDON, JR.  
United States Attorney

SEBASTIAN KIELMANOVICH  
Assistant United States Attorney  
Criminal Division

Enclosures

UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF NORTH CAROLINA

IN RE: \_\_\_\_\_  
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                        )  
                        )  
**Grand Jury Subpoena**      )  
2017R00240(2)                 )  
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**BUSINESS RECORD AFFIDAVIT**  
**FED. R. EVID 902(11)**

I am personally acquainted with the facts stated herein and make this statement under penalty of perjury.

I am the custodian of records for \_\_\_\_\_ (herein after referred to as "Agency"). The documents made by the Agency and produced in compliance with the subpoena duces tecum (consisting of \_\_\_\_\_ pages attached hereto) are memoranda, reports, records or data compilations of acts, events, conditions, opinions or diagnoses that were made at or near the time, by or from information transmitted by a person with knowledge and that have been kept in the course of the Agency's regularly conducted business activity. It has been the Agency's regular practice in that business activity to make those memoranda, reports, records or data compilations. Neither the source of information, nor the method or circumstances of preparation, indicate a lack of trustworthiness for those memoranda, reports, records or data compilations.

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Affiant

Sworn to and subscribed before me  
this the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

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Notary Public  
My Commission expires: \_\_\_\_\_